



**USEFUL WEBSITES
FOR:**

JOB AND COMPANY SEARCHES

CAREERS / OCCUPATIONAL INFORMATION

OVERSEAS STUDY

CAREER DEVELOPMENT

LISTINGS OF COMPANIES IN DUBAI BY BUSINESS / INDUSTRY SECTOR

You can use these websites to help draw up lists of companies to target with job applications. Many of these sites give direct links to the companies' websites, where they occasionally advertise job vacancies.

If you decide your skills and experience are a good match with one of these companies, put together a covering letter.

REMEMBER to ensure you create the best impression and therefore increase your chances of the company getting back to you must tailor or alter your covering letter to the needs and business of each company. See handout on covering letters

www.indexuae.com

Directory of companies in Dubai by industry

www.theemiratesnetwork.com

Listings of companies in Dubai, careers information and advice on CV compilation, interviews etc

www.ameinfo.com

Very useful news, business news and current affairs website, with excellent links to background news and articles about individual companies

www.meed.com

Middle East Economic Digest - Business news, find out about new developments, company expansions etc.

www.dmc.ae

www.dic.ae

Websites of Dubai Media and Dubai Internet Cities - both have directories of all companies operating here with links to the company websites

MARKETING, MEDIA, PR

www.gmr-online.com

Gulf Marketing Review - online version of the magazine

www.middleeastmediaguide.com

The Middle East Media Guide - lists Advertising and Marketing agencies in the region

www.mepra.ae

Middle East PR Association - members are generally well established PR companies and individuals

LOGISTICS / SUPPLY CHAIN MANAGEMENT

www.sclgme.org

The Supply Chain and Logistics Group Middle East (a business group)

www.logistics.about.com

US website with general careers information and tips about logistics

www.CLM1.org

The Council of Logistics - information about careers in logistics, training and career progression

BANKING

Many of the banks have a careers section on their website which is worth checking regularly for new vacancies.

www.emiratesbank.ae

www.mashreqbank.com

www.nbad.com

National Bank of Abu Dhabi

www.nbd.com

National Bank of Dubai

www.citibank.com/uae/

www.cbd.co.ae

Commercial Bank of Dubai

The following are recruitment agencies used by the major banks such as Standard Chartered, ABN Amro, and HSBC among others.

www.synergy.ae

www.umcdubai.ae

(Ultimate Management Consultants)

www.buzz.ae

ENGINEERING

www.worldwideworker.com

Recruitment agency website

World Wide Worker also has a student department and invites engineering students to its oil and gas careers fair each year in Dubai.

www.expatsengineer.net

www.gulfjobsites.com

www.careercentre.ae

Dubai Internet and Media city jobs websites - often advertise electrical engineering vacancies

www.intertec.net/jobsearch/chemical/html

Chemical and process engineering jobs at this link

RECRUITMENT AGENCIES IN DUBAI

Useful sites to find out about salary levels for different jobs. Some also have tips on CV layout, and dealing with interviews.

www.clarendonparker.com

www.kershawleonard.com

www.bacme.com

BAC Middle East

www.nadia-me.com

www.jobsindubai.com

www.bayt.com

www.worldwideworker.com

Mainly engineering and senior admin/operations posts in oil, gas

www.iQgraduate.com

Mainly vacancies for Emiratis

www.dulsco.com

Dulsco is a recruitment, manpower, outsourcing agency, plus has vacancies in house

EMPLOYER CAREERS WEBSITES:

www.emirates.com

Emirates Airlines - a big employer with jobs in ALL areas

www.careercentre.ae

Recruitment website for Dubai Media and Internet Cities

www.jafza.ae

Jebel Ali Free zone - has a small recruitment site, plus listings of all companies in the free zone

www.mckinsey.com/locations/middleeast

Well known international management consultants company with very useful Middle East careers website with excellent tips on CV writing etc - will take MBA students on internships

www.bat.com

British American Tobacco – runs graduate trainee scheme, mainly for Arabic speakers in this region

Many other employers advertise job vacancies on their websites including Gulf Air, DHL, Paris Gallery, Fine Paper, Deloitte, Ernst and Young.

www.siemens.ae

CAREERS INFORMATION ABOUT DIFFERENT OCCUPATIONS AND PROFESSIONS

www.prospects.ac.uk

Careers information for undergraduates and graduates in the UK (so some of the qualifications/info may not be relevant to Dubai and UAE); tips on interviews, CVs, job search

Under the link *Explore types of jobs* you can get good information on what it is like working in various jobs, e.g. the hours, personal qualities, training and qualifications needed

www.get.hobsons.co.uk

similar to above

INFORMATION ON STUDYING OR WORKING ABROAD

GENERAL

www.get.hobsons.co.uk

www.careersineurope.hobsons.com

AUSTRALIA

www.immi.gov.au

Government information on studying and working in Australia

<http://www.immi.gov.au/allforms/books6.htm>

Downloadable leaflet on applying for residency and work in Australia

<http://www.uow.edu.au/student/services/isa/FAQ.html>

Frequently asked questions for international students on studying and working in Australia (from UOW Australia website)

www.studiesinaustralia.com

www.thegoodguides.com.au

www.ozdegree.com

UK, US, CANADA

www.studyuk.hobsons.com

Undergraduate higher education courses in the UK

www.collegeview.com

Undergraduate higher education courses in the US

www.schoolfinder.com

Undergraduate higher education courses in Canada

POST GRAD

www.mba.com

Useful site on GMAT and choosing mba courses around the world

www.mba.hobsons.com

As above

www.postgrad.hobsons.com

Guide to post grad courses in the UK

www.gradview.com

Post graduate courses in the US

www.gradview.com

Site explaining about post grad degree courses in US

CAREER DEVELOPMENT WEBSITES

These websites offer on line help and guidance in assessing your skills and personality through on line tests and quizzes and then present a list of careers that might suit your preferences. Do contact the careers adviser for help in interpreting the results, or you can book a session with the careers adviser to go through one of these tests.

www.windmillsprogramme.com

A “virtual careers coach” or “on line careers adviser”, devised by the University of Liverpool, UK. The site has quizzes and questionnaires to determine your skills and preferences and personality, plus a guide on practically planning your career development, tips on job search skills, writing a CV and dealing with interviews. Click on *7 tactics for success* to get started.

www.prospects.ac.uk

Go to the home page, then “*what jobs would suit me*”. This will bring up *prospects planner*. You need to log in/register (its free) – once you’ve done the test a series of career areas or jobs that might suit your qualifications, skills and preferences are listed.

You can use the prospects website to find out more about each career area or job. For example what further training you might need, and a brief description of the day to day type of work you would do in such a job.

<https://careersonline.testingroom.com/>

Another career development personality testing website, from the Australian careers website: www.careersonline.com. You can get a free mini personality test.

www.peplemaps.co.uk

A very short test (free of charge for the short test) that gives you an insight into your personality and what sort of working environment might suit you best.

Prepared by UOWD Career Development Centre - Student Services Department

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