

<b>Subject:</b>	<b>UOWD Used Textbook Buyback program</b>
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## 1.0 Mission and Goal

The Student Services Department recognizes that purchasing the required textbooks each semester can burden students with a significant expense over and above their tuition fees. This expense can lead to students opting not to purchase the textbooks they require for their subjects or purchasing pirated, photocopied versions of their textbooks.

The buyback program for textbooks seeks to reduce the burden of textbook expenses for students, thereby encouraging them to purchase legitimate copies of textbooks.

## 2.0 Used Textbook Purchases

All textbooks bought back by UniShop will be stamped on the front inside cover to indicate it is a used textbook.

### 2.1 Used Textbook Buy Back Terms and Conditions

UOWD UniShop will purchase back used textbooks from students on a direct buy-back scheme whereby students are paid a set price (see section 2.3) immediately upon selling back their books.

The following terms and conditions will apply to all textbooks bought back by the UOWD UniShop:

- a) The subject for which the textbook is used must be on offer the following semester.
- b) The same textbook (title, authors & edition) must be in use the following semester.
- c) The textbook must be in good condition. Textbooks with markings, missing or torn pages or other obvious damage will not be accepted.
- d) In the event that a large number of copies of a textbook are in stock (new and/or used), UOWD UniShop reserves the right to limit the number of used copies bought back.
- e) Textbooks that were purchased as "used" textbooks may be purchased back provided the above criteria are met, at the rate specified in Clause 2.3 (ii).

### 2.2 Purchasing Time Period

As the most common time for purchasing new and used textbooks by students is during the first few weeks of the semester, UOWD UniShop will purchase used textbooks back from students for a limited time each semester.

The buy back period will normally be:

- Two weeks prior to the start of each semester
- First three weeks of each semester

Used Textbooks will not normally be purchased before or after this time period. The Manager Student Services may authorize used textbook purchases outside the normal buy back period, if the Manager believes circumstances warrant the exception.

**2.3 Buy Back Rates**

- i) UOWD UniShop will buy back used textbooks at the fixed rate of 45% of the selling price of the same title as a new textbook.
- ii) In the event that the textbook was purchased as a used textbook, the buyback price will be 45% of the used textbook selling price.
- iii) This rate is not negotiable.

**2.4 Payments for Used Textbooks Purchased by UniShop**

Students will be paid immediately for any and all textbooks accepted for purchase by the UniShop. Payments for textbooks will be made in cash.

**3.0 Used Textbook Sales**

All used textbooks purchased by UOWD (including used textbooks re-purchased) will be sold through UniShop for 70% of the new textbook selling price for the same title.

Used textbooks sold through UniShop will be clearly identified and priced as used textbooks.

Availability of used textbooks is subject to the number of textbooks sold back to UniShop.

**4.0 Private Sales of Textbooks**

The Used Textbook buy-back program does not obligate students to sell their textbooks to UniShop. Students may opt to buy and sell their textbooks directly to / from other students at a mutually agreed price that may be higher or lower than the UniShop price. UOWD is not responsible for private transactions.

**5.0 Review**

This document will be reviewed and updated as applicable by the Manager Student Services not less than once every two (2) years from the date of creation

**Modification History**

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