

PROJECT MANAGEMENT: PREPARE TO BE CERTIFIED AS PROFESSIONAL PROJECT MANAGER



UNIVERSITY
OF WOLLONGONG
IN DUBAI

Learn more about the processes and techniques to practice effective project management in your organisation

PROGRAM OVERVIEW

Following a proper project management process can help your organisation avoid the common pitfalls that arise from failing to manage projects properly such as facing out-of-control costs brought on by projects that are past the deadline, over budget, and that require more resources than originally projected. Although no project management framework is fail-safe, it will however minimise the problems and prepare you to deal with arising problems more confidently. A structured approach to project management has been well-proven over time however, to execute projects in the most effective and efficient way possible, requires a certain level of skill and knowledge. This course is designed to give participants a solid foundation in the concepts, tools and techniques of formal project management. It is extremely comprehensive, covering groups' core competencies associated with effective and efficient project management practice. The concepts and methods learned are immediately usable in the workplace, leading to a greater retention of newly acquired skills, measurable project improvements, and the achievement of desired project results.

WHAT THE PROGRAM COVERS

This course is based on PMP (PMBOK) guidelines. It focuses on key concepts in each of the process and knowledge areas. The program will provide participants with:

- An understanding of the role of project management within the context of the broader strategic plans in the organisation
- The appropriate techniques to set up project requirements
- In-depth knowledge about project management, acquired through a review of PMI - BMBOK code of conduct

KEY PROGRAM BENEFITS

After earning your certificate, you will be able to:

- Conduct a project feasibility study and conduct resource allocation and estimation
- Develop a project plan including the risk management sub-plan
- Choose appropriate scheduling and cost control methodologies
- Apply fast tracking and crashing techniques
- Monitor and control project cost and scope
- Recommend changes to management and apply contingency plans when required



WHO SHOULD TAKE THIS COURSE?

The course is ideal for middle managers and senior managers currently in a project management role and who would like to further enhance their skills and capabilities. It is also suitable for individuals with no prior experience in project management, looking to enhance your career in this field.

The 3-day program is a facilitator-led process and encourages attendees to focus on their own current projects for a truly hands-on experience.

The workshop is ideal for those with no previous project management training, as well as those who are taking on an increasing number of project-oriented assignments.

WHAT YOU WILL LEARN

This program integrates rich, interactive media such as videos, infographics, and e-learning activities as well as traditional educational components such as written study guides. There are opportunities for collaborative learning through discussion forums to provide participants with a complete overview of the field of Project Management in business contexts. The following modules contribute to the holistic learning approach during the duration of the program:

Day 1		
MODULE 1	Project Management Framework Operations, Programs, Portfolios & Subprojects	The Project Management Office
MODULE 2	Project Life Cycle & Organisation Other Project Stakeholders	Organisational Influences on Projects
MODULE 3	Project Management Processes Project Management Process Groups	Initiating Processes
Day 2		
MODULE 4	Project Integration Management Major Project Documents/Systems	Develop Project Charter Develop Project Management Plan
MODULE 5	Project Time Management	Project Cost Management
MODULE 6	Project Communications Management Manage Stakeholder Expectations	Report Performance
Day 3		
MODULE 7	Perform Quality Assurance	Perform Quality Control
MODULE 8	Perform Risk plan and risk Analysis Monitor & Control Risks	Develop Human Resource Plan
MODULE 9	Project Procurement Management	
MODULE 10	Direct & Manage Project Execution	Monitor & Control Project Work

KAMAL JAAFAR



Dr Kamal Jaafar has more than 10 years' experience as corporate consultant and trainer in Project Management for big corporations such as, K.O.C., S.A.O.C. (OOC), Kazakhstan Oil and Gas- Buzachi Operating Ltd, ADX, ADNOC and Emerging Technologies.

Dr Jaafar is an active researcher and has published more than 20 publications including journal articles, conference papers and book chapters. His research interests focus on seismic design and safety implementations for concrete structures and has presented his research at various international conferences in UK, USA, Greece and Italy. He has been honoured by the Lebanese government for his academic achievements and in 2005 his research won first prize at the Royal College of Physicists in London organised by KRSF.

Dr Jaafar is an Associate Professor at the Faculty of Engineering and Information Sciences, University of Wollongong in Dubai (UOWD). He is the Program Leader for the Master of Information Technology Management, Master of Engineering Management and the Master of Engineering Asset Management. He obtained his PhD degree in Civil Engineering from the University of Cambridge, UK.