

## New Visa Application

Student Number <small>7-digit number as in your offer letter</small>			
Full Name <small>As per your passport</small>			
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female		
Marital Status	<input type="checkbox"/> Married <input type="checkbox"/> Single		
Course	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Postgraduate	
	<input type="checkbox"/> English	<input type="checkbox"/> Certificate of Proficiency/Non-award	
Personal Email			
Date of Birth			
Place of Birth			
Spoken Languages			
Religion			
Father's Full Name			
Mother's Full Name			
Current Visa Type <small>(not applicable for outside UAE applicants)</small>	<input type="checkbox"/> Residence visa	<input type="checkbox"/> Tourist visa	
	<input type="checkbox"/> Short-term visit visa	<input type="checkbox"/> Long-term visit visa	
	<input type="checkbox"/> On-arrival visa	<input type="checkbox"/> Others	

### Passport Details

Nationality			
Previous Nationality <small>(if any)</small>			
Passport Number		Place and Country of Issue	
Date of Issuance		Date of Expiry	

### UAE Address Details

Full Address in UAE	Street No; Flat No; Building name: _____		
	Emirate: _____ City: _____ Area: _____		
Mobile No.		Home No.	

### Overseas / Home Country Address Details

Full Address Overseas			
Mobile No.		Home No.	

### Emergency Contact Details

Name			
Email			
Relationship		Mobile No.	

## Documents required

Please provide the following documents with your New Visa Application.

- Clear colour Passport copy – '**including last page**' (with at least 6 months' validity)
- passport size photos (white background)
- Receipt for visa and tuition fees
- Copy of current visa (if you are inside UAE)
- Copy of offer of admission letter (only for new students)

## Visa Cost

Please select one of the following visa options.

Student Residence Visa	Cost
<input type="checkbox"/> Student visa for 1 year – If applicant Inside UAE	<b>9,228</b>
<input type="checkbox"/> Student visa for 1 year – If applicant Outside UAE	<b>7,598</b>

Student visa for 1 year is inclusive of the following:

- Visa processing fees (Entry Permit and Stamping)
- Change status (only applicable for 'Inside UAE' applicants)
- Medical Examination
- Administration Charge
- Health Insurance (12 months)
- A Visa Maintenance charge of **AED 2500**. This charge is a one-time payment which the University may use to meet visa-related expenses which occur throughout a student's studies at UOWD. It is the responsibility of the student to maintain a balance of **AED 2500** throughout his/her studies at UOWD. The student is eligible for a refund of the balance remainder of this charge after visa cancellation.

All service fees mentioned above, are inclusive of 5% of Value Added Tax ('VAT').

## Terms & Conditions

- The new visa application process normally takes **7-14 working days** and normally applications undergo a security check by UAE government authorities. However, some applications can take up to 1 month or more. Some visa applicants may also be required to submit additional documentation by the UAE government authorities (e.g. attested birth certificate, translated in Arabic).
- UOWD student visas (except visit/short term visas) are issued for duration of 1 year. Students may require multiple renewals during their course of study at UOWD.
- Students are advised to have adequate medical/travel insurance in UAE until their UOWD student visa has been stamped in their passport.
- UOWD sponsored visa students cannot sponsor their family members.
- Visa applications are subject to approval of the UAE government authorities and passing the required medical tests. In case, a student visa application is rejected, the student will have to bear the costs incurred.
- Students under UOWD visa sponsorship must be enrolled in a minimum of 3 undergraduate (UG) and 2 postgraduate (PG) subjects in Autumn and Spring semesters. Global English studies/GES students must pay and enrol for at least 1 term. GEMLUX students should be pay and be enrolled for at least 1 subject. Violation of the Visa Policy will lead to cancellation of students' visa.
- Summer semester is optional for UG and PG students unless it is their first semester. Following the completion of at least 3 consecutive semesters, if the students wish to take a break from studies, they must submit a Leave of Absence Application form to the Registrar's Department (UG and PG). ELC students can apply for Leave of Absence following 2 terms of completion and an additional term fees has been paid. Please note: Leave is subject to approval. For more details, please refer to StudentVisapolicy.

## Student Declaration

By signing this form, you agree that you have read and will abide by the University's Student Visa Sponsorship Policy.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date