

To: The Principal
Dubai, UAE

Date: 11 March 2024

Dear Sir/Madam,

Re: Invitation to nominate students to attend Ignite Integrity (I²) Spring camp

Academic Integrity is the foundation of education, but the growing absence of it has seen a sharp rise in student cheating in classrooms, particularly during the pandemic. A global menace, academic misconducts have been linked directly to lack of workplace professionalism and ethics.

ENAI OW Centre for Academic Integrity in the UAE in collaboration with University of Wollongong in Dubai is excited to announce the Ignite Integrity (I²) Spring camp, the first camp of its kind in the region that was launched in 2019. This year, it will be hosted online from 2 April 2023 to 4 April 2024, with option to attend last day onsite.

Considering the boom in artificial intelligence and its effect on education generally, the three-day spring camp has been organized to create, promote and enrich the student community in the UAE and to help increase awareness and interest towards academic integrity in order to assist school students to experience a smooth transition into higher education. It aims to arm students with valuable skills in academic writing, referencing, understanding, and developing sense of integrity so that they may be certified as Academic Integrity Ambassadors for their schools and peers – a highly regarded skill set that will add significant value towards their college applications, higher education and beyond.

We would like to invite your school to participate in this unique opportunity by nominating students from grades 6-12 to attend the camp. A nominal virtual registration fee of AED100 including VAT applies to all participants (group discounts available). We have included a detailed information pack regarding the camp, events, participation procedures and other information for your perusal.

As the camp will be hosted in April, your kind cooperation and earliest response would be greatly appreciated in order to help us organise the spring camp in a timely manner. **Please note the last date to send in registration and payment is 22 March 2024.**

For further clarifications or questions, please do not hesitate to contact us at probity@uowdubai.ac.ae

Looking forward to your positive reply and building a strong tie between your school and UOWD.

Yours faithfully,



Dr Zeenath Reza Khan
President, ENAI WG Centre for Academic Integrity in the UAE
Associate Professor, University of Wollongong in Dubai

ENAI WG CENTER FOR ACADEMIC INTEGRITY IN THE UAE

c/O UOWD . UOWD Building, Dubai Knowledge Park, PO Box 20183, Dubai, United Arab Emirates
Phone: Inside the UAE: 800-UOWD (8693) Outside the UAE: (+971) 4 278 1800
Email: info@uowdubai.ac.ae Web: www.uowdubai.ac.ae



UNIVERSITY
OF WOLLONGONG
IN DUBAI



UNIVERSITY
OF WOLLONGONG
IN DUBAI



Announcing the winners of the **4th Integrity Spring Camp**: six winners out of 30 registered students in the Junior, Sub-senior and Senior category, from grades 6-12.



ENAI WG CENTER FOR ACADEMIC INTEGRITY IN THE UAE

c/O UOWD . UOWD Building, Dubai Knowledge Park, PO Box 20183, Dubai, United Arab Emirates
Phone: Inside the UAE: 800-UOWD (8693) Outside the UAE: (+971) 4 278 1800
Email: info@uowdubai.ac.ae Web: www.uowdubai.ac.ae

تأسست كشركة منطقة حرة ذات مسؤولية محدودة وفقا لقانون الشركات الخاصة لدي سلطة دبي للتطوير

Incorporated as a Free Zone Company with Limited Liability pursuant to the Dubai Development Authority Private Companies Regulations



UNIVERSITY
OF WOLLONGONG
IN DUBAI



ENAI WG CENTER FOR ACADEMIC INTEGRITY IN THE UAE

c/O UOWD . UOWD Building, Dubai Knowledge Park, PO Box 20183, Dubai, United Arab Emirates
Phone: Inside the UAE: 800-UOWD (8693) Outside the UAE: (+971) 4 278 1800
Email: info@uowdubai.ac.ae Web: www.uowdubai.ac.ae

تأسست كشركة منطقة حرة ذات مسؤولية محدودة وفقا لقانون الشركات الخاصة لدي سلطة دبي للتطوير

Incorporated as a Free Zone Company with Limited Liability pursuant to the Dubai Development Authority Private Companies Regulations



UNIVERSITY
OF WOLLONGONG
IN DUBAI



REGISTRATION FORM

To register to attend the *I² Spring Camp*, please complete this form. Please note to receive the Certificate of Completion, you are expected to attend all three days of the camp. Please note all fees are non-refundable. The Registration Fee does not include any travel costs, or any costs of accommodation. The Registration Fee relates solely towards attendance at the spring camp. Kindly send the completed form to probity@uowdubai.ac.ae or submit it during payment.

I. School/Institute Details

Name: _____
 Address: _____ PO Box: _____
 City: _____ Country: _____
 Tel: _____ Mobile: _____
 Fax: _____ E-mail: _____

II. Contact/Parent/Guardian Person Details

First Name: _____ Last Name: _____
 Designation: _____
 Address: _____ PO Box: _____
 City: _____ Country: _____
 Tel: _____ Mobile: _____
 Emirates ID#: _____ E-mail: _____

III. Student Details

First Name: _____ Last Name: _____
 Grade/Year: _____ School: _____
 Address: _____ PO Box: _____
 City: _____ Country: _____
 Tel: _____ Mobile: _____
 Emirates ID#: _____ E-mail: _____

Attending Day 1 online	___ YES	___ NO
Attending Day 2 online	___ YES	___ NO
Attending Day 3 online	___ YES	___ NO
Attending Day 3 on campus	___ YES	___ NO

IV. Registration Fee Structure:

AED 100 including VAT per participant

**Please note the fee is irrespective of the number of days attending.*

Group payment option (2 or more participants – 50% discount)

V. Payment method

Schools/Institutes/Individuals can make via online link provided.

Cancellation Policy

The registration fee is non-refundable.

I. Contact details

Should you require any further details at all in relation to any part of the payment process, please contact our Finance Department directly on +971 4 278 1830 or email: cashier@uowdubai.ac.ae between the hours of 8.30 am – 7.00 pm Sunday to Thursday (8:30 am - 5:30 pm during Ramadan)

II. Terms and Conditions

By signing this Registration Form, I the “undersigned”, on behalf of the registered participant from my school/institution/individual/daughter acknowledge and agree to the terms and conditions as posted on the *I²* webpage.

Parent/Guardian Signature

OR

Supervisor/Teacher Signature

Date

Ignite Integrity (I²) Spring camp

Terms and Conditions

Ignite Integrity (I²) is a non-boarding spring camp program that is designed to serve Campers from K-12 schools who wish to attend our spring camps on a day-only basis. This program runs daily ONLINE from Monday through Wednesday starting at 10am and ending 1:30pm, and includes morning classes, workshops, a competition, and career advice that will mark the end of the camp. *Transportation and boarding are not included as part of the camp.*

Morning classes and workshops

Each morning for 2.5-3.5 hours daily, Monday and Tuesday, our instructors will be engaging with the campers to work on an area of Academic Writing and Integrity, introducing them to a new skill and helping them to understand the potentials of the particular areas. The workshops are structured to assist the campers discover specific areas of academic writing, expand their interests, general knowledge and dispel potential obstacles and misconceptions about cheating in academia. Campers are expected to **attend all three days** to receive their e-Certificate of Completion and “Academic Integrity Ambassador” badges.

All instructors of the workshops specialize in their respective areas in Academic Writing and Integrity and are either researchers, professional staff or student champions at ENAI WG Centre for Academic Integrity in the UAE and/or University of Wollongong in Dubai and/or from the industry.

Camp Schedule*

I ² Day	Workshop
2 April 2024	Introduction to Academic Integrity, Importance and Impact on Student Career Path, Student Responsibility and Preparedness for the Next Stage of Career
3 April 2024	Training on Academic Writing, with workshops on Citation and Referencing supported by Demonstrations of Software Tools that aid in such work
4 April 2024	I ² competition, Certificate Distribution and Cascading Model for Ambassadors

*Schedule/venue subject to change without prior notice

Academic Writing and Integrity Competition and Closing Day

On the third day of the camp, the campers will be able to engage in a fun-filled competition to try out their skills in academic writing. After the competition, they will be able to witness the judging process that will be tracked through a software, Turnitin. They will get academic career and preparedness counselling and given aids and materials to help them become champions of integrity among their peers. At the closing, the campers will all be presented with e-Certificate of Completion and winners will be announced. All campers who successfully complete the program and take the honour-pledge¹, will be awarded Academic Integrity Ambassador badges. Parents are welcome to attend the closing and badging ceremony ONLINE on the last day with the campers.

Registration Fee and Space

There is a nominal registration fee for each participant – AED100 inclusive of VAT per head for the entire camp.

¹ Honour pledge is a commitment by ambassadors to refrain from any activity, behavior that infringes on academic integrity. Typically, ambassadors are expected to go through training, exploration and understanding of concepts of integrity and academic writing. At the end of such a program, they are expected to choose from any of six academic integrity characteristics i.e. Honour, Fairness, Truthfulness, Trustworthiness, Respect and Responsibility to pledge to uphold as an ambassador.

Please note – the registration fee is a participating fee for the Campers to attend the camp. The fee includes attending the workshops and competition from 2 April – 4 April 2024. Campers wishing to attend all three days or attending any one of the days will be expected to pay the complete fee, regardless of the number of days of attendance.

Group discount is available for two or more students, if they register together. In this case, the discount is 50% off per student for a minimum payment of AED100/- inclusive of VAT.

Please note there are limited seats for the event. Registration and booking will be on a first come-first-serve basis. All fees are non-refundable.

PLEASE SUBMIT A PHOTO ID CARD FOR CONFIRMATION

RULES and REGULATIONS

1. Campers – all Campers attending the spring camp
 2. Camp – Ignite Integrity (I²) Spring camp
 3. Parent/Legal Guardian – any parent(s) or legal guardian of camper
 4. University – University of Wollongong in Dubai/ Centre for Academic Integrity in the UAE
- The campers and the parents or legal representatives of the student must comply with the University rules and behave appropriately when participating in the spring camp.
 - In case of serious breaches of any university rule, disciplinary and any necessary legal action may be taken against the perpetrators.
 - Campers must handle material made available during the spring camps with respect.
 - Parents and legal representatives of Campers are not allowed to enter the virtual rooms (if any).
 - Virtual room links and passwords (if used) should not be shared with anyone else. They are meant only for the registered campers.
 - In case of absence of their child due to illness or for some other reason, parents must notify the organisers.
 - It is important to respect the schedule, and especially the starting and end times.
 - Parents/legal guardians agree to be wholly liable for any and all actions and/or omissions of the Camper. Without prejudice to the generality of the foregoing, you shall be liable for any liability, financial or otherwise, or injury or damage to property caused by the Camper whilst at the location or if virtually, and shall fully indemnify University, their agents, contractors and/ or employees for any loss, damage, costs or expenses resulting from such liability, injury or damage.
 - University reserves the right to make rules and regulations relating to the Camper's participation in the Camp.
 - Any failure by the Camper to adhere rules and regulations may result in her participation at the Camp being terminated forthwith without refund and in such event the Camper may be sent home early.
 - Without prejudice, University reserves the right to withdraw the Camper from any activity at any time on the grounds of safety or unsuitability.
 - University and/or all its partners shall not be liable to parents or legal guardians of the Camper by reason of any representation or any implied warranty, conditions or other term or any duty at common law or under the express terms of this Agreement for any loss of profit or any indirect, special or consequential loss, damage, costs, expenses or other claims (whether caused by or negligent or the negligence of University staff/volunteers/instructors, or agents or otherwise) which arise out of or in connection with the provision of the Services or their use by parents/legal guardians or the Camper, and entire liability under/or in connection with this Agreement shall not exceed the amount of our Fees for the provision of the Services.
 - Where University provides, in connection with the provision of the Services, any goods or equipment or services supplied by a third party, University does not give any warranty, guarantee or other terms as to their quality, fitness for purpose, performance or otherwise.
 - University shall have no liability to the Camper for any loss, damage, costs, expenses or other claims for compensation arising from any instructions supplied by parent/legal guardian which are incomplete, incorrect, inaccurate or illegible, or arising from the Camper's late arrival or non-arrival, or any other fault of parent/legal guardian or the Camper.

- University shall not be liable to parent/legal guardian or be deemed to be in breach of the contract by reason of any delay in performing, or any failure to perform, any of University obligations in relation to the Services, if the delay or failure was due to any cause beyond University's reasonable control.
- University reserves the right to alter programs, activities, itineraries, excursions, age brackets, premises and personnel as it thinks fit and without notice.
- University will not be bound by any statement unless it is in writing and authorised by a Director of Research of Faculty of Engineering and Information Sciences and UOWD
- Any medical or behavioural problems of the Camper known to you must be notified to University in writing on the Camper Information Form, and in any event prior to the commencement of the Camp. University reserves the right not to accept your booking on the grounds that any such medical or behavioural problems are not conducive to the Camper's or other 'campers' participation in the Camp.
- On request, parent/legal guardian will provide a doctor's letter stating a Campers suitability to participate in Camp.
- It is parent/legal guardian responsibility to tell University prior to Camp of any issue or condition that may affect their attendance at Camp.
- Parent/legal guardian acknowledge that University may use for publicity purposes and without prior notification any photograph or video taken of the Camper at the Location, and any statement (whether written or oral) made by parent/legal guardian or the Camper.
- Possession and consumption of alcohol, tobacco or drugs by the Campers at Camp are NOT PERMITTED UNDER ANY CIRCUMSTANCES. Please note that if the camper does not adhere to this condition, he/she will be removed from Camp in accordance with rules and regulations
- It is parent/legal guardian responsibility to give University information (name, address and other contact details) of every person who is a parent and/or carer and/or has parental responsibilities for the Camper. It is also parent/legal guardian responsibility to tell University who the Camper normally lives with.
- All COVID19 protocols mandated by at the time of the event by UAE government will be adhered to.
- If any provision of these Conditions is held by any competent authority to be invalid or unenforceable in whole or in part, the validity of the other provisions of these Conditions and the remainder of the provision in question shall not be affected.
- This agreement is governed by the laws of UAE and the parent/legal guardian enters and agrees to these conditions through the submission of the completed Registration Form for Ignite Integrity (I2) Spring camp and payment of registration fee.
- I hereby provide consent that the University may use photographic/videography content of the event for promotional activities.

Parent/Legal Guardian Information of student _____

Father:

Name: _____ Occupation: _____

Telephone (Res): _____ Mobile: _____

Email Address: _____ Emirates ID: _____

Mother:

Name: _____ Occupation: _____

Telephone (Res): _____ Mobile: _____

Email Address: _____ Emirates ID: _____

Emergency Contact Information

Name: _____ Mobile: _____

Name: _____ Mobile: _____

Agreement

I, _____, the undersigned parent/guardian of

_____ hereby declare that I have read all the terms and conditions, agree to all terms and conditions of the Ignite Integrity (I2) Spring camp and confirm that all information provided is true.

Signature of Parent/Guardian: _____ Date: _____

EVENT / ACTIVITIES SUMMARY

Please note it is mandatory to fill in all the required information in this document.

Event Name: spring camp
 Event Date: 4th april 2024
 Event Timing: 10am – 3pm
 Expected number of attendee: 50 school students
 Event Type : competition for school students on academic writing
 Tickets Categories and Prices (If applicable): N/A
 Entertainment or DJ: (DJ is a student or external) N/A
 details of the DJ (if applicable): N/A
 Fashion Show / Private Viewing: No
 Exhibition / Sale / Pop-Up (mention the brand names if applicable) : N/A
 Auction/Charity: No
 Conference / Seminar / Workshop : N/A
 Concert: N/A
 Talk or Public Speaker to Press: No
 Press Attendance: No

Special Requirements (please highlight if applicable): N/A

Aerial Acts	Confetti	Drone	Flames
Haze Machine	OB Van "production truck"	Outdoor video Shoot	Pyrotechnics / Fire Works
Signal Booster Truck	Sky Trackers / lighting	Smoke Machine	Stage

F&B Details:

F&B Vendor Company Name: Light individually packed refreshments
 Dubai Municipality approval obtained No

Event Description / Nature (MANDATORY):

This is an annual spring camp event organized by ENAI WG Centre for Academic Integrity which is hosted at UOWD. The event targets school students to help them understand importance of academic integrity and writing. Teaches them skills and then tests them

University Representative contact details :
 Event Organizing Company name: UOWD
 Event Organizer’s contact details: Dr Zeenath Reza Khan 0503572921
 Expected Guests: approximately no guests from outside uowd.
 Event Security Company name (if applicable):N/A
 Contact Person for Event Security (Name & mobile number): Alajish
 Total number of the event Security guards (if applicable):
 Ambulance On-site: No
 Civil Defense Truck On-site: No
 Dubai police On-Site: No
 Any other requirements (please specify) :